

Manager

Score assigned players, review your own board after reveal, draft for your team, and use the final roster and trade tools.

WHO THIS IS FOR	Team Managers assigned to one or more Division workspaces for scoring, review, draft, and roster work.
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AVAILABLE ON	Web · iPhone · iPad
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GUIDE EDITION	2026-08-03
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BEFORE YOU BEGIN

Start here

1	Open the correct Division Home lists only the Division workspaces assigned to you. Check the Season and Division before scoring or drafting.
2	Use one identity Sign in with the exact email your league invited. A second email creates a separate identity with no assignment.
3	Know the scoring rule Skill scores are final once submitted. Notes and stars remain editable; score corrections go through the Player Agent.

DO THE WORK

Core workflows

PLAY 1

Web, iPhone, or iPad

Score a player

**EXPECTED
RESULT**

The player's five skill scores are recorded once, and your evaluation note and star are attached to your evaluation.

- 1 From Home choose the active Division, then open Score.
- 2 Select the player's tryout number and confirm the number at the top of the scorecard.
- 3 Choose a value for Hitting, Fielding, Throwing, Baserunning, and Pitching.
- 4 Add an optional evaluation note or star, then choose Submit.
- 5 Read the confirmation summary and confirm only when the tapped values are correct.

FIELD NOTE Score what you observed in this station. Do not compensate for what another evaluator may have seen.

PLAY 2

iPhone or iPad

Keep scoring during a connection drop

**EXPECTED
RESULT**

Completed scorecards remain queued on the device and sync after the connection returns.

- 1 Continue scoring when the offline banner appears; do not sign out or uninstall the app.
- 2 After each submit, confirm the pending count increases.
- 3 Keep the app on the same signed-in account until connectivity returns.
- 4 Reconnect and wait for the pending count to return to zero.
- 5 If an item stays pending, stop duplicate entry and ask the Player Agent to verify before resubmitting.

PLAY 3

Web, iPhone, or iPad

Review your board after names are revealed

**EXPECTED
RESULT**

You can connect your own evaluation to player identities and prepare an ordered draft board without seeing another Manager's evaluation notes.

- 1 Open the Division from Home after the Player Agent reveals names.
- 2 Choose Review and inspect your ranked list.
- 3 Open a player to see your scores, overall, note, star, and board rank.
- 4 Edit your note or star when your draft preparation changes; submitted skill values remain final.
- 5 Use the prep queue to keep likely selections easy to reach.

PLAY 4

Web, iPhone, or iPad

Draft for your team

**EXPECTED
RESULT**

Your confirmed selection is recorded only on your team's turn and the room advances to the next pick.

- 1 Open Draft when Home shows the Division is live.
- 2 Read the Drafting as banner and confirm the team name before choosing anyone.
- 3 When Your pick appears, open the player detail and confirm the intended selection.
- 4 Choose the player, read the confirmation dialog, and confirm once.
- 5 Wait for the accepted pick to appear before closing the dialog or announcing the next team.

PLAY 5

Web, iPhone, or iPad

Use the final Team, roster, and trade tools

**EXPECTED
RESULT**

You can review your published team, download the roster PDF, and participate in auditable post-draft trades.

- 1 Open the published Division and choose Manager or Team.
- 2 Review every player and download the Team roster PDF if your league uses it.
- 3 Open Trades to propose or respond to a player-for-player trade.
- 4 Wait for the counterparty and Player Agent approvals before treating a proposal as final.
- 5 Refresh the Team view after approval and confirm the roster reflects the completed trade.

PERMISSIONS AND HANDOFFS

Know your boundaries

- You see and edit only your own scoring details. Other Managers cannot see your evaluation notes, but the Player Agent may see them for league operations and exports.
- Submitted skill values are final for Managers. Ask the Player Agent for a documented correction instead of creating a second entry.
- Draft picks are server-authoritative. Never announce a selection as recorded until it appears on the shared board.
- A trade is not final until both Managers and the Player Agent complete the approval path.

RECOVER WITH CONFIDENCE

When something looks wrong

Home says No invites yet.

LIKELY CAUSE	You may be using an email different from the invitation, or the Division assignment is incomplete.
WHAT TO DO	Compare the email shown on Home with the invitation email and ask the League Administrator to verify the exact Season Division.

A submitted score cannot be changed.

LIKELY CAUSE	Skill scores are locked after confirmation by design.
WHAT TO DO	Write down the player number and correction, then ask the Player Agent to make the audited change.

You cannot make a draft pick.

LIKELY CAUSE	The draft may be paused, another team may be on the clock, or the player may be protected or already selected.
WHAT TO DO	Read the Drafting as and clock banners, then ask the Player Agent to reconcile the room if the displayed state is wrong.

SUPPORT HANDOFF

Get the right help

Contact the Player Agent first for scoring, review, draft, trade, or roster issues. Contact the League Administrator for account or Division assignment. If the event cannot proceed, email support@talenttap.app with the league, Division, tryout number or team, action, and visible support reference - never send a password or a child's personal details.

- 1 Name the league, Division, and action you were completing.
- 2 Include the exact visible support reference, device, and approximate time.
- 3 Leave out passwords and any player information that is not needed to investigate.

More help: talenttap.app/help · Support: talenttap.app/support